



Application for the Assessment of Physiotherapy Qualifications & Skills for Migration to Australia through the General Skilled Migration Program

*The information on the form is collected by the Australian Physiotherapy Council for the purpose of assessing qualifications and skills for the occupation of Physiotherapist ANZSCO Code 252511. Please read the following explanatory notes carefully **before** completing the application.*

Explanatory notes

Introduction

The Australian Physiotherapy Council assesses qualifications and skills for the occupation of Physiotherapist for the purpose of migration to Australia under the Department of Immigration and Citizenship (DIAC) General Skilled Migration program. Please note that under migration law, you will need to apply for this assessment whether your basic physiotherapy qualification was completed in a country other than Australia or at an Australian University.

You must be able to answer YES to at least one of the following five questions to meet the qualifications requirement for a positive skills assessment. If you answer NO to all five questions, you will not meet the qualifications requirement for a positive skills assessment.

1. Have you successfully completed one of the following basic qualifications in physiotherapy?

Yes No

Bond University Doctor of Physiotherapy

Charles Sturt University Bachelor of Physiotherapy

Curtin University Bachelor of Science (Physiotherapy) OR Master of Physiotherapy (Graduate Entry)

Griffith University Bachelor of Physiotherapy/Bachelor of Exercise Science OR Master of Physiotherapy (Graduate Entry)

James Cook University Bachelor of Physiotherapy

La Trobe University Bachelor of Physiotherapy

Monash University Bachelor of Physiotherapy

University of Canberra Master of Physiotherapy (Graduate Entry)

University of Melbourne Bachelor of Physiotherapy

University of Newcastle Bachelor of Physiotherapy

University of Notre Dame Bachelor of Physiotherapy

University of Queensland Bachelor of Physiotherapy OR Master of Physiotherapy Studies

University of South Australia Bachelor of Physiotherapy OR Master of Physiotherapy (Graduate Entry)

University of Sydney Bachelor of Applied Science (Physiotherapy) OR Master of Physiotherapy (Graduate Entry)

2. Have you successfully completed a basic qualification in physiotherapy that has been assessed by the Australian Physiotherapy Council as being substantially equivalent to the Australian Physiotherapy Council accreditation requirements?

Yes No

3. Do you hold an Australian Physiotherapy Council Final Certificate?

- Yes No

4. Do you hold current general registration without conditions issued by the Physiotherapy Board of Australia?

- Yes No

5. Do you hold a current and unconditional Annual Practising Certificate issued by Physiotherapy Board of New Zealand?

- Yes No

You must have answered YES to at least one of the previous five questions to meet the qualifications requirement for a positive skills assessment. If you answered NO to all five questions, you will not meet the qualifications requirement for a positive skills assessment.

If you are overseas and you intend to migrate to Australia, you should contact your nearest Australian Embassy, Consulate or High Commission (overseas post) for information about migration processes and requirements. If you intend to migrate under the skilled occupation of Physiotherapist, important information is available via the DIAC website <http://www.immi.gov.au/skilled/general-skilled-migration/>. It is essential that you read the DIAC website information regarding skilled migration carefully before proceeding with this application.

One of the first steps in applying for skilled migration is to nominate an occupation from the “*Skilled Occupation List*” and have your skills and qualifications assessed by the relevant assessing authority. You can find the “*Skilled Occupation List*” on the DIAC website. If your nominated occupation is “physiotherapist” then the Australian Physiotherapy Council is the relevant assessing authority and you should use this form to apply for an assessment of your skills and qualifications to determine if they are suitable for the purpose of the General Skilled Migration program.

Please note that the Australian Physiotherapy Council does not provide information about how to migrate to Australia.

Completing your application

- Answer all questions in English, unless otherwise requested
- Initial and date any alterations to details provided on the form
- **If your supporting documents are written in English**, please include:
 - one application form;
 - one certified copy of all supporting documents;
- **If your supporting documents are written in a language other than English**, please include:
 - one application form;
 - one certified copy of all supporting documents in the original language;
 - one certified copy of the official translated version of all documents;
- The Australian Physiotherapy Council will not accept responsibility for original documents sent to the office and will not return any documents. You must be prepared to show DIAC all the documentation you have relied upon in this application so you must retain the original documents.
- The Australian Physiotherapy Council reserves the right to request applicants to provide translations completed by a translator accredited by the National Accreditation Authority for Translators and Interpreters (NAATI)
- Please include payment or proof of payment of \$330AUD PLUS \$9 if you pay by an international funds transfer.
- APPLICATIONS AND DOCUMENTS WILL NOT BE RETURNED.
- APPLICATION FEES WILL NOT BE REFUNDED

Please ensure you provide the documents exactly as stated in the Checklist for each section. Application forms that are incomplete or do not include all of the required documents may be returned and an additional administration and postage fee of \$55AUD may be charged.

Certification

The Australian Physiotherapy Council recognises certified documents from the following persons: *Justices of the Peace (JP), legal practitioners, Peace Commissioners, Commissioners of Oaths, Notary Publics, Judges, Magistrates, and persons legally designated to sign documents from an embassy or consulate.* Police Officers, unless they are also one of the above, cannot certify documents submitted to the Australian Physiotherapy Council. Each copy of an original document must bear a statement certifying that it is a true copy of the original. The person who signs the document must have the legal authority to do so and the statement should include any official stamp or seal. You must include a piece of paper with the name, signature, contact address and phone number of the certifier. Each certified copy of your documents must be certified separately and it must be possible, from the details provided, for the Australian Physiotherapy Council to contact the certifying officer if necessary.

Review of assessment decisions

If you disagree with the decision regarding the outcome your assessment, you may apply for a review of the decision. Your application for review must be in writing and a review fee of AUD \$330.00 is required. Your request for a review should include the reasons why you disagree with the decision, and include supplementary information or documents that support each of the reasons you have given.

How long will the assessment take?

The assessment takes up to 10 working days from the date your **complete** application is received by the APC.

Correspondence

Posted mail to and from overseas countries is sometimes very slow. If you agree to receive all written correspondence by email to avoid postal delays, please indicate this in Section B of the form.

The skills assessment from the Australian Physiotherapy Council must be included with your visa application to the Department of Immigration and Citizenship (DIAC), and you must be prepared to show DIAC all the documentation you have relied upon when seeking a skills assessment. You should keep a certified copy of your skills assessment and all other relevant documentation for your own records.

Contact

- Email: enquiries@physiocouncil.com.au Website: www.physiocouncil.com.au
- Post: GPO Box 587
Canberra ACT 2601 AUSTRALIA
- Phone: Australia 02 6262 6029 International +61 2 6262 6029
- Fax: Australia 02 6262 5284 International +61 2 6262 5284

Privacy Notice: *Information in this form is collected in order to identify the applicant requesting a skills assessment, and to undertake assessments of physiotherapy skills and qualifications. We may also use the information collected for research and internal administrative procedures. The information collected may be passed on to other people within the Australian Physiotherapy Council and to the Physiotherapy Board of Australia, the Department of Immigration and Citizenship (DIAC) and the Department of Education, Employment and Workplace Relations (DEEWR). In other instances, information on this form can be disclosed without your consent where authorised or required by law.*



Application for the Assessment of Physiotherapy Qualifications & Skills for Migration to Australia through the General Skilled Migration Program

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Please ensure you provide the documents exactly as stated in the Checklist for each section. Application forms that are incomplete or do not include all of the required documents may be returned and an administration and postage fee of \$55AUD may be charged.

Please use black pen and write clearly – ENSURE YOU HAVE READ THE EXPLANATORY NOTES

Section A: Your personal details

1 Preferred Title (please tick): Mr Mrs Miss Ms Dr Other

2 Family name (as shown on passport)

3 Given names (as shown on passport)

4 Previous family names – see checklist for documentary evidence that is required if you have changed your name

5 Previous given names

6 Your date of birth (day/month/year) – passport evidence is required

7 Your country of birth – passport evidence is required

8 Gender: Male Female

9 Your first language

10 Country where you have permanent residence status (this will not be Australia)

Checklist

Change of name documentation

If the name on any of your documents is not the same as that on your **current passport**, provide **1 certified copy** of one of the following in your original application as evidence of your change of name:

- marriage certificate
- divorce papers
- deed poll
- statutory declaration

If your document is in a language other than English, provide:

- the required additional documents as outlined in the attached Explanatory Notes on Page 1

Identification

In your original application, provide:

- **1 certified copy** of your valid passport photo page and, if your address for correspondence is in Australia, your current visa.

Please ensure you provide the documents EXACTLY as detailed in the checklist

Section B: Your contact details

11 Your address for correspondence (indicate country, if outside Australia)

12 Your daytime telephone number

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Your mobile telephone number

--

13 Your email address

--

14 I would like all correspondence sent to me from the Australian Physiotherapy Council via email: Yes No

15 Have you ever previously submitted an application for qualification and skills assessment to the Australian Physiotherapy Council?

Yes No Please indicate the year that you submitted your previous application:

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Section C: Third party contact details (optional)

16 Authorisation of third party

I, (Your family name/surname)

--

(Your given name)

--

authorise the following person to act on my behalf regarding my application to the Australian Physiotherapy Council. This includes authorising the Australian Physiotherapy Council to send to that person any communication, documents or notifications relating to my application that would otherwise have been sent to me.

17 Details of authorised person

Authorised person's Title: Mr Mrs Miss Ms Other

Authorised person's family name (surname)

--

Authorised person's given names

--

Authorised person's address for correspondence (indicate country, if outside Australia)

Checklist

Contact details

These details are for you, the applicant, and must be completed.

Email correspondence

Correspondence by email ensures you receive all information regarding your application reliably and efficiently.

Email correspondence will include PDF attachments.

Please ensure you have ticked yes or no for email correspondence.

Checklist

Authorisation of third party

You must complete this section if you are authorising another person (for example a family member or migration agent) to act on your behalf regarding your application for assessment of your physiotherapy qualification and skills by Australian Physiotherapy Council.

If you complete this section, the Australian Physiotherapy Council will send all correspondence to the authorised third party and not to you.

Section C continues overleaf - Please ensure you provide the documents EXACTLY as detailed in the checklist

Section C: Third party contact details (continued)

Authorised person's email address

Authorised person's telephone number

Alternate telephone number

Your signature

Date (day/month/year)

Section D: Your passport photograph

Has your photograph been signed by your guarantor?	Print name of Guarantor
	<input type="text"/>
	Contact phone number for Guarantor
	<input type="text"/>

Checklist

Your passport photograph

Securely attach (do not glue) a passport sized photograph of yourself which was taken less than three months ago and has been endorsed by a guarantor. Your guarantor must:

- not be related to you by birth or marriage
- have known you for at least 12 months
- be at least 18 years of age
- be able to endorse the back of the photo by writing, "this is a true photo of (your name)" and signing their name.

Section E: Your physiotherapy qualification

Please give details of your basic physiotherapy qualification.

18 What is the level of the qualification (For example, Diploma, Bachelor etc)

19 What is the name of the qualification?
In English

In your own language (where applicable)

20 Name of the institution

21 Date program commenced:
(day/month/year)

22 Date program completed:
(day/month/year)

23 Is your qualification listed on page 1 of this document? (See * in Checklist)

No (Proceed to Section F) Yes (Proceed to Section H)

24 Has your qualification be assessed by the APC as substantially equivalent to an approved qualification? (See ** in Checklist)

No (Proceed to Section F) Yes (Proceed to Section H)

Please ensure you provide the documents EXACTLY as detailed in the checklist

Checklist

Graduation certificates*

Provide **1 certified copy** of your physiotherapy graduation certificate, diploma or degree. Your official certificate must include the official university stamp

Your official results transcripts

Provide **1 certified copy** of your official transcripts for your qualification. Your official transcripts must include:

- **a statement that confirms that you have completed the course requirements**
- a list of each individual subject in your entire physiotherapy program
- the grade or result you were awarded for each subject in the program
- the official university stamp

* If you are applying before the date of your graduation ceremony and do not yet have your graduation certificate, you **MUST** provide a letter from your university stating the date that your graduation certificate will be conferred **AND** your results transcripts must include a statement that confirms you have completed the course requirements.

** Assessment of substantial equivalence*

Provide **1 certified copy** of the letter of substantial equivalence sent to you by the APC.

Section F: Your current registration

25 Do you hold a current unconditional registration/license as a physiotherapist?

No (Proceed to Section G)

Yes Give details below

26 Country*

27 Registering authority

28 Date of registration

29 Date of expiry

30 Have you ever been refused a licence or registration to practice physiotherapy, or had a license or registration to practice physiotherapy withdrawn?

Yes No

31 Do you hold current unconditional registration in Australia or New Zealand?

No (Proceed to Section G) Yes (Proceed to Section H)

Checklist

Your current unconditional registration (if applicable)

Provide **1 certified copy** of your current practising certificate(s).

A copy of your Registration Certificate is not acceptable.

*** If you are applying on the basis of your current registration in New Zealand or Australia you must also send one certified copy of your initial registration certificate for that country.**

Section G: Your APC Final Certificate

32 Do you hold an Australian Physiotherapy Council Final Certificate?

No (You should not apply if you have answered No to Section

Yes Give details below

33 Date of issue

Checklist

Your APC Final Certificate (if applicable)

Provide **1 certified copy** of your APC Final Certificate

Section H: Professional references

34 Please provide two (2) professional letters of reference. Each letter must be written by a physiotherapy colleague or senior. Each letter must be from a different hospital or practice. If you are a new graduate, you should provide letters from your clinical educators/supervisors. The content of the letter **MUST** be as stated in the checklist at the right.

Checklist

Two professional references

Provide **1 certified copy each of two (2)** professional references. These must be less than six months old, be written on letterhead paper and include comments in regard to the following aspects:

- a statement identifying the relationship of the referee to yourself
- a comment on the quality and breadth of your work as a physiotherapist
- the name, signature and position of the referee
- the date the reference was written

Each reference must address these aspects and must be from a physiotherapist, preferably an employer or direct supervisor, but cannot be from the same hospital or clinic. A statement of employment or character reference will not be accepted.

Please ensure you provide the documents EXACTLY as detailed in the checklist

Section I: Declaration

35 I declare that:

- The information in the application and any attachments is true, complete and up to date
- I am the person photographed and named in the application and any attachments
- I undertake to inform the Australian Physiotherapy Council of any changes to my circumstance (including address) while my application is being considered
- I have read and understand the Australian Physiotherapy Council's Privacy Statement issued with this application and I consent to the Australian Physiotherapy Council collecting and using my personal information in accordance with the Privacy Statement
- If I have disclosed anyone else's personal information in this application, I confirm that I have made a copy of the Australian Physiotherapy Council's Privacy Statement available to that person
- I acknowledge that this application and any attachments become the property of the Australian Physiotherapy Council and **will not be returned**.

Signature of applicant

Date (day/month/year)

Signature of witness

Legal title of witness

Address of witness

Telephone number of witness

Date (day/month/year)

Checklist

This declaration must be witnessed by one of the following persons **only**:

- Legal Practitioner
- Justice of the Peace
- Peace Commissioner
- Commissioner of Oaths
- Judge
- Magistrate
- Person legally designated to sign documents from an embassy or consulate.

Please note that other persons such as Police Officers, Pharmacists, Doctors cannot witness this application unless they provide evidence that they are also one of the above.

Stamp/Seal of Witness
(if applicable)

Section J: Application fee \$330*

36 Payment Method – please tick:

- Bank Cheque (enclosed) Money Order (enclosed) EFT/Direct Deposit **

** **ELECTRONIC FUNDS TRANSFER/DIRECT DEPOSIT:** The applicant's name must be included as the reference for the payment. A copy of the deposit receipt or similar evidence of the funds transfer must be included with the application. **The applicant is liable for all bank fees incurred for Electronic Funds Transfers including an fees charged to the Australian Physiotherapy Council – international transfers should add \$9AUD to cover these fees.**

* The application fee is current at the date of publication (indicated on the lower right corner of the form). The fee is subject to change without notice. Refunds of application fees are **not** available.

37 Submitting your application – Please send your completed application form, and ALL required documents and the application fee of **AUD \$330.00** or evidence of payment of the fee by:

Mail: Australian Physiotherapy Council
GPO Box 587
Canberra ACT 2601
AUSTRALIA

Courier: Australian Physiotherapy Council
Unit 1, "Southern Cross House"
9 McKay Gardens
Turner ACT 2612
AUSTRALIA

Checklist

Payment of \$330 application fee

Payment may be made by:

1. Bank cheque (**no personal, business, or company cheques will be accepted**) or
2. Money order payable to: **Australian Physiotherapy Council** or
3. **EFT/Direct Deposit** to:

Bank: National Australia Bank
Account name: Australian Physiotherapy Council
BSB: 082-365
Account #: 57-218-4028
Bank Address: Cnr Prospect Hwy and Federal Rd Seven Hills NSW 2147

Swift Code: NATAAU3302S
(international use only)